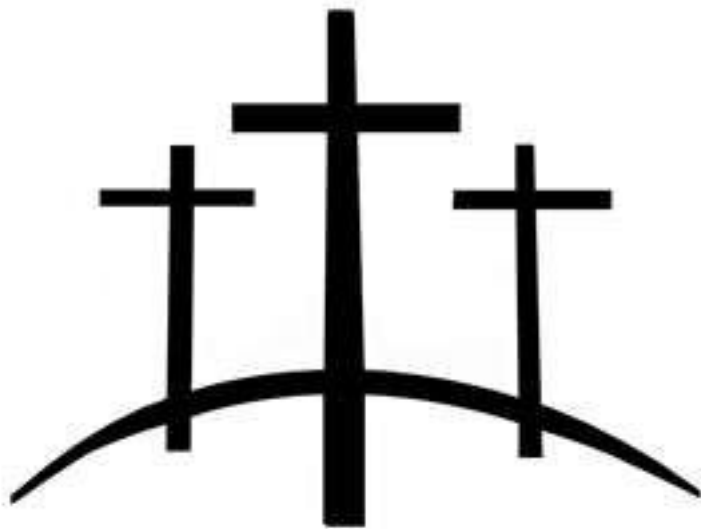


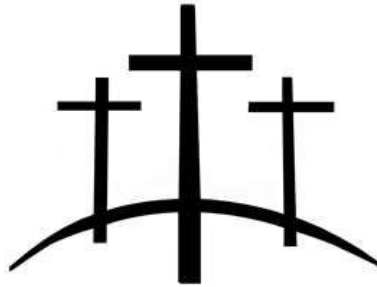
*Calvary Lutheran Church
Funeral & Memorial Services
Policy and Guidelines*



As Christians we know that death is not the end, only the beginning. Through God's grace, Jesus Christ has conquered sin and death forever. Funerals are a time when we, as the Body of Christ, come together to comfort the grieving and proclaim Christ crucified and risen. We at Calvary Lutheran Church welcome the opportunity to work together in this time with you.

Guidelines:

- Funeral and Memorial Services in our sanctuary are presided at by the pastor of Calvary Lutheran Church. Ecumenical leadership and other clergy are welcomed to participate based on conversation with the pastor of Calvary. Exceptions may be made in emergency situations at Pastor Moore's discretion.
- The Altar Linens and various furnishings do not change color for funerals/memorial services.
- Security Deposit of \$150.00 for non-members (Refundable) for use of the Social Hall.
- No Smoking in any facility
- No Alcoholic Beverages on the property at any time
- No Food or Drink in The Narthex or Sanctuary
- Dripless Candles only at the Altar
- Our organist/keyboardist has the first right of refusal.
- You are welcome to bring outside Musicians as long as they provide their own instruments and sound equipment. Music selections must appropriate for Christian worship and approved by Pastor Moore.
- All personal belongings must be picked up before you leave the Church. CLC assumes no responsibility for your items.



Fees:	Members**	Non – Members
❖ Sanctuary*	-	\$250.00
❖ Social Hall	-	\$200.00
❖ Pastor*	honorarium is appreciated	\$250.00
❖ Bulletins	\$15/50	\$15/50
❖ Secretary (printing)	\$50.00	\$100.00
❖ Technical Support (if using power point)	\$50.00	\$100.00
❖ Organist/musician	\$100.00	\$150.00
❖ Custodial Fees*	\$25.00	\$50.00
❖ Security Deposit*	-	\$150.00
❖ Reception Food (optional)	donation	\$200.00/50 guests

❖ Kitchen Space, Chairs and Tables are available upon request.

❖ Security Deposit will be returned if there is no damage or misuse of facility or property

❖ Pastor is available to lead services at other locations.

*required for use

** member rates are in place when the deceased, or a member of the deceased's immediate household, has been an actively communing and contributing member of Calvary Lutheran Church during the past 12 months

**CALVARY LUTHERAN CHURCH
FUNERAL INFORMATION FORM**

NAME OF DECEASED: _____

Birth Date: _____ Birth Place: _____

Deceased Date: _____ Place: _____

YOUR NAME: _____

Phone Number: _____ Cell Number: _____

Address: _____

Relation to Deceased: _____

Email: _____

Service Date: _____ Time: _____

Service Location: _____

Address: _____

Viewing Date: _____ Time: _____

Viewing Location: _____

Address: _____

Burial or Cremation: _____

Interment: _____

Address: _____

Reception Location: _____

Address: _____

Obituary: _____ What News Paper: _____

Bulletins Needed: _____ # Guest Expected: _____

Suggested Readings:

Below are some suggested readings for use during the service. You do not need to choose from this list if you have other meaningful scripture you wish to use. Often there are 2 passages read (these may be read by family members or friends, or Pastor may read it), **and** the 1 Gospel passage. If you would like to use additional non-biblical readings during the ceremony, please discuss them with the pastor.

Some commonly used ones include:

Old Testament-

Job 19:23-27a

Isaiah 25:6-9

Psalm 46:1-7

Psalm 23

New Testament-

Romans 8:31-35, 37-39

1 Corinthians 15:12-26

Revelation 21:2-7

Gospel-

John 11:21-27

John 14:1-6

Often there are 2-4 hymns sung during the service. Below are some possibilities. You are not limited to these suggestions.

Hymn Options:

- Amazing Grace
- Go, My Children, with My Blessings
- Great is Thy Faithfulness
- I Was There to Hear Your Borne Cry
- Precious Lord, Take My Hand
- Shall We Gather at the River
- Beautiful Savior
- How Great Thou Art
- Blessed Assurance
- Children of the Heavenly Father
- When Peace Like a River
- He Leadeth Me
- What a Friend We Have in Jesus

Other thoughts to consider:

- Are there certain individuals you would want to ask to do the readings and/or usher?
- It would be helpful for the church to have an eulogy/remembrance (usually about 1 page that includes highlights from your loved one's life, often families use what is written in the obituary). This usually goes on the back of the bulletin and may be read during the service.
- Do you want to have a time where memories are shared? If this is what you would like, sometimes it helps if 1-3 people are asked to prepare something in advance.
- Often people have a line where "in lieu of flowers please make donations to:_____." If you would like that let us know to where.

Please don't feel rushed to decide all of these things; Pastor will discuss these things with you when you meet. This is just to give you the opportunity to start thinking about it if you so desired.

